

# NOTICES

## Important Notice About Your Prescription Drug Coverage and Medicare

Please read this notice carefully and keep it where you can find it. This notice has information about your current prescription drug coverage with Apex Capital Corp and about your options under Medicare's prescription drug coverage. This information can help you decide whether or not you want to join a Medicare drug plan. If you are considering joining, you should compare your current coverage, including which drugs are covered at what cost, with the coverage and costs of the Plans offering Medicare prescription drug coverage in your area. Information about where you can get help to make decisions about your prescription drug coverage is at the end of this notice.

There are two important things you need to know about your current coverage and Medicare's prescription drug coverage:

- > Medicare prescription drug coverage became available in 2006 to everyone with Medicare. You can get this coverage if you join a Medicare Advantage Plan (like an HMO or PPO) that offers prescription drug coverage. All Medicare drug plans provide at least a standard level of coverage set by Medicare. Some plans may also offer more coverage for a higher monthly premium.
- > Apex Capital Corp has determined that the prescription drug coverage offered by the Insurance plan is, on average for all plan Employees, expected to pay out as much as standard Medicare prescription drug coverage pays and is therefore considered Creditable Coverage. Because your existing coverage is Creditable Coverage, you can keep this coverage and not pay a higher premium (a penalty) if you later decide to join a Medicare drug plan.

### When Can You Join A Medicare Drug Plan?

You can join a Medicare drug plan when you first become eligible for Medicare during a seven-month initial enrollment period. That period begins three months prior to your 65<sup>th</sup> birthday, includes the month you turn 65, and continues for the ensuing three months. You may also enroll from October 15<sup>th</sup> through December 7<sup>th</sup> in 2022. If you enroll from October 15<sup>th</sup> through December 7<sup>th</sup> in 2022, your coverage will begin on January 1, 2023.

However, if you lose your current creditable prescription drug coverage, through no fault of your own, you will also be eligible for a two (2) month Special Enrollment Period (SEP) to join a Medicare drug plan.

### When Will you Pay a Higher Premium (Penalty) to Join a Medicare Drug Plan?

You should also know that if you drop or lose your current coverage with Apex Capital Corp and don't join a Medicare drug plan within 63 continuous days after your current coverage ends, you may pay a higher premium (a penalty) to join a Medicare drug plan later.

If you go 63 continuous days or longer without creditable prescription drug coverage, your monthly premium may go up by at least 1% of the Medicare base beneficiary premium per month for every month that you did not have the coverage. For example, if you go nineteen months without creditable coverage, your premium may consistently be at least 19% higher than the Medicare base beneficiary premium. You may have to pay this higher premium (a penalty) as long as you have Medicare prescription drug coverage. In addition, you may have to wait until the following November to join.

### For More Information About This Notice Or Your Current Prescription Drug Coverage...

Contact the person listed below for further information. NOTE: You'll get this notice each year. You will also get it before the next period you can join a Medicare drug plan, and if this coverage through Apex Capital Corp changes. You also may request a copy of this notice at any time.

### For more information about your options under Medicare Prescription Drug Coverage...

More detailed information about Medicare plans that offer prescription drug coverage is in the "Medicare & You" handbook. You'll get a copy of the handbook in the mail every year from Medicare. You may also be contacted directly by Medicare drug plans.

### For more information about Medicare prescription drug coverage:

- > Visit [medicare.gov](https://www.medicare.gov)
- > Call your State Health Insurance Assistance Program (see the inside back cover of your copy of the "Medicare & You" handbook for their telephone number) for personalized help
- > Call 1-800-633-4227 TTY users should call 1-877-486-2048

If you have limited income and resources, extra help paying for Medicare prescription drug coverage is available. For information about this extra help, visit Social Security on the Web at [socialsecurity.gov](https://www.socialsecurity.gov), or call them at 1-800-772-1213 (TTY 1-800-325-0778).

Remember: Keep this Medicare Part D notice. If you decide to join one of the Medicare drug plans, you may be required to provide a copy of this notice when you join to show whether or not you have maintained creditable coverage and, therefore, whether or not you are required to pay a higher premium (a penalty).

### What happens to your current coverage if you decide to join a Medicare Drug Plan?

If you decide to join a Medicare drug plan, your current Apex Capital Corp coverage will not be affected. For most persons covered under the Plan, the Plan will pay prescription drug benefits first, and Medicare will determine its payments second. For more information about this issue of what program pays first and what program pays second, see the Plan's summary plan description or contact Medicare at the telephone number or web address listed herein.

If you do decide to join a Medicare drug plan and drop your current Apex Capital Corp coverage, be aware that you and your dependents will not be able to get this coverage back.

## HIPAA Special Enrollment Notice

### Notice of Special Enrollment Rights for Medical Plan Coverage

As you know, if you have declined enrollment in Apex Capital Corp health plan for you or your dependents (including your spouse/domestic partner)

because of other health insurance coverage, you or your dependents may be able to enroll in some coverages under this plan without waiting for the next open enrollment period, provided that you request enrollment within 30 days after your other coverage ends. In addition, if you have a new dependent as a result of marriage, birth, adoption or placement for adoption, you may be able to enroll yourself and your eligible dependents, provided that you request enrollment within 30 days after the marriage, birth, adoption or placement for adoption.

Apex Capital Corp will also allow a special enrollment opportunity if you or your eligible dependents either:

- > Lose Medicaid or Children's Health Insurance Program (CHIP) coverage because you are no longer eligible, or
- > Become eligible for a state's premium assistance program under Medicaid or CHIP.

For these enrollment opportunities, you will have 60 days – instead of 30 – from the date of the Medicaid/CHIP eligibility change to request enrollment in Apex Capital Corp group health plan. Note that this new 60-day extension doesn't apply to enrollment opportunities other than due to the Medicaid/CHIP eligibility change.

Note: If your dependent becomes eligible for a special enrollment right, you may add the dependent to your current coverage or change to another medical plan. Any other currently covered dependents may also switch to the new plan in which you enroll.

## Patient Protection Disclosure

For plans and issuers that require or allow for the designation of primary care providers by participants or beneficiaries, insert:

[Name of group health plan or health insurance issuer] generally [requires/ allows] the designation of a primary care provider. You have the right to designate any primary care provider who participates in our network and who is available to accept you or your family members. [If the plan or health insurance coverage designates a primary care provider automatically, insert: Until you make this designation, [name of group health plan or health insurance issuer] designates one for you.] For information on how to select a primary care provider, and for a list of the participating primary

care providers, contact the [plan administrator or issuer] at [insert contact information].

For plans and issuers that require or allow for the designation of a primary care provider for a child, add:

For children, you may designate a pediatrician as the primary care provider.

For plans and issuers that provide coverage for obstetric or gynecological care and require the designation by a participant or beneficiary of a primary care provider, add:

You do not need prior authorization from [name of group health plan or issuer] or from any other person (including a primary care provider) in order to obtain access to obstetrical or gynecological care from a health care professional in our network who specializes in obstetrics or gynecology. The health care professional, however, may be required to comply with certain procedures, including obtaining prior authorization for certain services, following a pre-approved treatment plan, or procedures for making referrals. For a list of participating health care professionals who specialize in obstetrics or gynecology, contact the [plan administrator or issuer] at [insert contact information].

## Women's Health & Cancer Rights Act

If you have had or are going to have a mastectomy, you may be entitled to certain benefits under the Women's Health and Cancer Rights Act of 1998 (WHCRA). For individuals receiving mastectomy-related benefits, coverage will be provided in a manner determined in consultation with the attending physician and the patient, for:

- > All stages of reconstruction of the breast on which the mastectomy was performed;
- > Surgery and reconstruction of the other breast to produce a symmetrical appearance; prostheses; and
- > Treatment of physical complications of the mastectomy, including lymphedema.

These benefits will be provided subject to the same deductibles and coinsurance applicable to other medical and surgical benefits provided under this plan. Please see the Plan's Summary Plan Description for details of the Plan's deductible, benefit percentage, and copayment requirements. If you would like more information on WHCRA benefits, contact HR.

## Newborns' & Mothers' Health Protection Act

Group health plans and health insurance issuers generally may not, under Federal law, restrict benefits for any hospital length of stay in connection with childbirth for the mother or newborn child to less than 48 hours following a vaginal delivery, or less than 96 hours following a cesarean section. However, Federal law generally does not prohibit the mother's or newborn's attending provider, after consulting with the mother, from discharging the mother or her newborn earlier than 48 hours (or 96 hours as applicable). In any case, plans and issuers may not, under Federal law, require that a provider obtain authorization from the plan or the insurance issuer for prescribing a length of stay not in excess of 48 hours (or 96 hours)."

## Continuation Coverage Rights Under COBRA

You are receiving this notice because you have recently become covered under Apex Capital Corp's group health plan. This notice contains important information about your right to COBRA continuation coverage, which is a temporary extension of coverage under the Plan. This notice generally explains COBRA continuation coverage, when it may become available to you and your family, and what you need to do to protect the right to receive it. The right to COBRA continuation coverage was created by a federal law, the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). COBRA continuation coverage may be available to you when you would otherwise lose your group health coverage. It can also become available to other Employees of your family who are covered under the Plan when they would otherwise lose their group health coverage.

For additional information about your rights and obligations under the Plan and under federal law, you should review the Plan's Summary Plan Description or contact HR.

## What is COBRA Continuation Coverage?

COBRA continuation coverage is a continuation of Plan coverage when coverage would otherwise end because of a life event known as a "qualifying event." Specific qualifying events

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are listed later in this notice. After a qualifying event, COBRA continuation coverage must be offered to each person who is a "qualified beneficiary." You, your spouse/domestic partner, and your dependent children could become qualified beneficiaries if coverage under the Plan is lost because of the qualifying event. Under the Plan, qualified beneficiaries who elect COBRA continuation coverage must pay for COBRA continuation coverage.

If you are an Employee, you will become a qualified beneficiary if you lose your coverage under the Plan because either one of the following qualifying events happens:

- > Your hours of employment are reduced; or
- > Your employment ends for any reason other than your gross misconduct.

If you are the spouse/domestic partner of an Employee, you will become a qualified beneficiary if you lose your coverage under the Plan because any of the following qualifying events happens:

- > Your spouse/domestic partner dies;
- > Your spouse/domestic partner's hours of employment are reduced;
- > Your spouse/domestic partner's employment ends for any reason other than his or her gross misconduct;
- > Your spouse/domestic partner becomes enrolled in Medicare benefits (under Part A, Part B, or both); or
- > You become divorced or legally separated from your spouse/domestic partner.

If the Plan provides health care coverage to retired Employees, the following applies: filing a proceeding in bankruptcy under title 11 of the United States Code can be a qualifying event. If a proceeding in bankruptcy is filed with respect to your employer, and that bankruptcy results in the loss of coverage of any retired Employee covered under the Plan, the retired Employee will become a qualified beneficiary with respect to the bankruptcy. The retired Employee's spouse/domestic partner, surviving spouse/domestic partner, and dependent children will also become qualified beneficiaries if bankruptcy results in the loss of their coverage under the Plan.

## When Is COBRA Coverage Available?

The Plan will offer COBRA continuation coverage to qualified beneficiaries only after Apex Capital Corp has been notified

that a qualifying event has occurred. When the qualifying event is the end of employment or reduction of hours of employment, death of the Employee, in the event of retired Employee health coverage, commencement of a proceeding in bankruptcy with respect to the employer, or the Employee's becoming entitled to Medicare benefits (under Part A, Part B, or both), the employer must notify Apex Capital Corp of the qualifying event.

## Required Notice

You must give notice of some qualifying events for the other qualifying events (divorce or legal separation of the Employee and spouse/domestic partner or a dependent child's losing eligibility for coverage as a dependent child), you must notify the Plan Administrator within 60 days after the qualifying event occurs. Contact your employer and/ or COBRA Administrator for procedures for this notice, including a description of any required information or documentation.

## How is COBRA Coverage Provided?

Once Apex Capital Corp receives notice that a qualifying event has occurred, COBRA continuation coverage will be offered to each of the qualified beneficiaries. Each qualified beneficiary will have an independent right to elect COBRA continuation coverage. Covered Employees may elect COBRA continuation coverage on behalf of their spouses/domestic partners, and parents may elect COBRA continuation coverage on behalf of their children.

COBRA continuation coverage is a temporary continuation of coverage. When the qualifying event is the death of the Employee, the Employee's becoming entitled to Medicare benefits (under Part A, Part B, or both), your divorce or legal separation, or a dependent child's losing eligibility as a dependent child, COBRA continuation coverage lasts for up to 36 months.

When the qualifying event is the end of employment or reduction of the Employee's hours of employment, and the Employee became entitled to Medicare benefits less than 18 months before the qualifying event, COBRA continuation coverage for qualified beneficiaries, other than the Employee, lasts until 36 months after the date of Medicare entitlement. For example, if a covered Employee becomes entitled to Medicare 8 months before the date

on which his employment terminates, COBRA continuation coverage for his spouse/domestic partner and children can last up to 36 months after the date of Medicare entitlement, which is equal to 28 months after the date of the qualifying event (36 months minus 8 months). Otherwise, when the qualifying event is the end of employment or reduction of the Employee's hours of employment, COBRA continuation coverage generally lasts for only up to a total of 18 months. There are two ways in which this 18-month period of COBRA continuation coverage can be extended.

## Disability Extension of 18-Month Period Of Continuation Coverage

If you or anyone in your family covered under the Plan is determined by the Social Security Administration to be disabled and you notify Apex Capital Corp in a timely fashion, you and your entire family may be entitled to receive up to an additional 11 months of COBRA continuation coverage, for a total maximum of 29 months. The disability would have to have started at some time before the 60th day of COBRA continuation coverage and must last at least until the end of the 18-month period of continuation coverage. Contact Apex Capital Corp and/or the COBRA Administrator for procedures for this notice, including a description of any required information or documentation.

## Second Qualifying Event Extension of 18-Month Period Of Continuation Coverage

If your family experiences another qualifying event while receiving 18 months of COBRA continuation coverage, the spouse/domestic partner and dependent children in your family can get up to 18 additional months of COBRA continuation coverage, for a maximum of 36 months if notice of the second qualifying event is properly given to the Plan. This extension may be available to the spouse/domestic partner and dependent children receiving continuation coverage if the Employee or former Employee dies, becomes entitled to Medicare benefits (under Part A, Part B, or both), or gets divorced or legally separated or if the dependent child stops being eligible under the Plan as a dependent child, but only if the event would have caused the spouse/domestic partner or dependent child to lose coverage under the Plan had the first qualifying event not occurred.

## If You Have Questions

Questions concerning your Plan or your COBRA continuation coverage rights, should be addressed to Apex Capital Corp. For more information about your rights under ERISA, including COBRA, the Health Insurance Portability and Accountability Act (HIPAA), and other laws affecting group health plans, contact the nearest Regional or District Office of the U. S. Department of Labor's Employee Benefits Security Administration (EBSA) in your area or visit the EBSA website at [dol.gov/ebsa](https://dol.gov/ebsa). (Addresses and phone numbers of Regional and District EBSA Offices are available through EBSA's website.)

### Keep Your Plan Informed of Address Changes

In order to protect your family's rights, you should keep Apex Capital Corp informed of any address changes. You should also keep a copy, for your records, of any notices you send to Apex Capital Corp.

### Plan Contact Information

Contact your employer for the name, address and telephone number of the party responsible for administering your COBRA continuation coverage.

## Premium Assistance Under Medicaid and the Children's Health Insurance Program (CHIP)

If you or your children are eligible for Medicaid or CHIP and you're eligible for health coverage from your employer, your state may have a premium assistance program that can help pay for coverage, using funds from their Medicaid or CHIP programs. If you or your children aren't eligible for Medicaid or CHIP, you won't be eligible for these premium assistance programs but you may be able to buy individual insurance coverage through the Health Insurance Marketplace. For more information, visit [healthcare.gov](https://healthcare.gov).

If you or your dependents are already enrolled in Medicaid or CHIP and you live in a State listed below, contact your State Medicaid or CHIP office to find out if premium assistance is available.

If you or your dependents are NOT currently enrolled in Medicaid or CHIP, and you think you or any of your dependents might be eligible for either of these programs, contact your State Medicaid or CHIP office or dial 1-877-

KIDS NOW or [insurekidsnow.gov](https://insurekidsnow.gov) to find out how to apply. If you qualify, ask your state if it has a program that might help you pay the premiums for an employer-sponsored plan.

If you or your dependents are eligible for premium assistance under Medicaid or CHIP, as well as eligible under your employer plan, your employer must allow you to enroll in your employer plan if you aren't already enrolled. This is called a "special enrollment" opportunity, and you must request coverage within 60 days of being determined eligible for premium assistance. If you have questions about enrolling in your employer plan, contact the Department of Labor at [askebsa.dol.gov](https://askebsa.dol.gov) or call 1-866-444-3272.

If you live in one of the following states, you may be eligible for assistance paying your employer health plan premiums. The following list of states is current as of January 31, 2022. Contact your State directly for more information on eligibility:

ALABAMA – Medicaid  
Website: [myalhipp.com](https://myalhipp.com)  
Phone: 1-855-692-5447

ALASKA – Medicaid  
The AK Health Insurance Premium Payment Program  
Website: [myakhipp.com](https://myakhipp.com)  
Phone: 1-866-251-4861  
Email: [customerservice@myakhipp.com](mailto:customerservice@myakhipp.com)  
Medicaid Eligibility: [dhss.alaska.gov/dpa/pages/medicaid/default.aspx](https://dhss.alaska.gov/dpa/pages/medicaid/default.aspx)

ARKANSAS – Medicaid  
Website: [myarhipp.com](https://myarhipp.com)  
Phone: 1-855-692-7447

CALIFORNIA – Medicaid  
Website: Health Insurance Premium Payment (HIPP) Program: [dhcs.ca.gov/hipp](https://dhcs.ca.gov/hipp)  
Phone: 916-445-8322  
Fax: 916-440-5676  
Email: [hipp@dhcs.ca.gov](mailto:hipp@dhcs.ca.gov)

COLORADO – Health First Colorado (Colorado's Medicaid Program) & Child Health Plan Plus (CHP+)  
Health First Colorado Website: [healthfirstcolorado.com](https://healthfirstcolorado.com)  
Health First Colorado Member Contact Center: 1-800-221-3943 / State Relay 711  
CHP+: [colorado.gov/pacific/hcpf/child-health-plan-plus](https://colorado.gov/pacific/hcpf/child-health-plan-plus)  
CHP+ Customer Service: 1-800-359-1991 / State Relay 711  
Health Insurance Buy-In Program (HIBI): [colorado.gov/pacific/hcpf/health-insurance-buy-program](https://colorado.gov/pacific/hcpf/health-insurance-buy-program)  
HIBI Customer Service: 1-855-692-6442

FLORIDA – Medicaid  
Website: [flmedicaidprecovery.com/flmedicaidprecovery.com/hipp/index.html](https://flmedicaidprecovery.com/flmedicaidprecovery.com/hipp/index.html)  
Phone: 1-877-357-3268

GEORGIA – Medicaid  
Website: [medicaid.georgia.gov/health-insurance-premium-payment-program-hipp](https://medicaid.georgia.gov/health-insurance-premium-payment-program-hipp)  
Phone: 678-564-1162, Press 1  
GA CHIPRA Website: [medicaid.georgia.gov/programs/third-party-liability/childrens-health-insurance-program-reauthorization-act-2009-chipra](https://medicaid.georgia.gov/programs/third-party-liability/childrens-health-insurance-program-reauthorization-act-2009-chipra)  
Phone: 678-564-1162, Press 2

INDIANA – Medicaid  
Healthy Indiana Plan for low-income adults 19-64  
Website: [in.gov/fssa/hip](https://in.gov/fssa/hip)  
Phone: 1-877-438-4479  
All other Medicaid  
Website: [in.gov/medicaid](https://in.gov/medicaid)  
Phone 1-800-457-4584

IOWA – Medicaid and CHIP (Hawki)  
Medicaid Website: [dhs.iowa.gov/ime/members](https://dhs.iowa.gov/ime/members)  
Medicaid Phone: 1-800-338-8366  
Hawki Website: [dhs.iowa.gov/hawki](https://dhs.iowa.gov/hawki)  
Hawki Phone: 1-800-257-8563  
HIPP Website: [dhs.iowa.gov/ime/members/medicaid-a-to-z/hipp](https://dhs.iowa.gov/ime/members/medicaid-a-to-z/hipp)  
HIPP Phone: 1-888-346-9562

KANSAS – Medicaid  
Website: [kancare.ks.gov](https://kancare.ks.gov)  
Phone: 1-800-792-4884

KENTUCKY – Medicaid  
Kentucky Integrated Health Insurance Premium Payment Program (KI-HIPP)  
Website: [chfs.ky.gov/agencies/dms/member/pages/kihipp.aspx](https://chfs.ky.gov/agencies/dms/member/pages/kihipp.aspx)  
Phone: 1-855-459-6328  
Email: [kihipp.program@ky.gov](mailto:kihipp.program@ky.gov)  
KCHIP Website: [kidshealth.ky.gov/pages/index.aspx](https://kidshealth.ky.gov/pages/index.aspx)  
Phone: 1-877-524-4718  
Kentucky Medicaid Website: [chfs.ky.gov](https://chfs.ky.gov)

LOUISIANA – Medicaid  
Website: [medicaid.la.gov](https://medicaid.la.gov) or [ldh.la.gov/lahipp](https://ldh.la.gov/lahipp)  
Phone: 1-888-342-6207 (Medicaid hotline) or 1-855-618-5488 (LaHIPP)

MAINE – Medicaid  
Website: [maine.gov/dhhs/ofi/applications-forms](https://maine.gov/dhhs/ofi/applications-forms)  
Phone: 1-800-442-6003  
TTY: Maine relay 711  
Private Health Insurance Premium Webpage: [maine.gov/dhhs/ofi/applications-forms](https://maine.gov/dhhs/ofi/applications-forms)  
Phone: 1-800-977-6740  
TTY: Maine relay 711

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## MASSACHUSETTS – Medicaid and CHIP

Website: [mass.gov/info-details/masshealth/pa](https://mass.gov/info-details/masshealth/pa)

Phone: 1-800-862-4840

## MINNESOTA – Medicaid

Website: [mn.gov/dhs/people-we-serve/children-and-families/health-care/health-care-programs/programs-and-services/other-insurance.jsp](https://mn.gov/dhs/people-we-serve/children-and-families/health-care/health-care-programs/programs-and-services/other-insurance.jsp)

Phone: 1-800-657-3739

## MISSOURI – Medicaid

Website: [dss.mo.gov/mhd/participants/pages/hipp.htm](https://dss.mo.gov/mhd/participants/pages/hipp.htm)

Phone: 573-751-2005

## MONTANA – Medicaid

Website: [dphhs.mt.gov/montanahealthcareprograms/hipp](https://dphhs.mt.gov/montanahealthcareprograms/hipp)

Phone: 1-800-694-3084

## NEBRASKA – Medicaid

Website: [accessnebraska.ne.gov](https://accessnebraska.ne.gov)

Phone: 855-632-7633

Lincoln: 402-473-7000

Omaha: 402-595-1178

## NEVADA – Medicaid

Website: [dhcfnv.gov](https://dhcfnv.gov)

Phone: 1-800-992-0900

## NEW HAMPSHIRE – Medicaid

Website: [dhhs.nh.gov/oii/hipp.htm](https://dhhs.nh.gov/oii/hipp.htm)

Phone: 603-271-5218

Toll free number for the HIPP program:

1-800-852-3345, ext 5218

## NEW JERSEY – Medicaid and CHIP

Medicaid Website: [state.nj.us/humanservices/dmahs/clients/medicaid](https://state.nj.us/humanservices/dmahs/clients/medicaid)

Medicaid Phone: 609-631-2392

CHIP Website: [njfamilycare.org/index.html](https://njfamilycare.org/index.html)

CHIP Phone: 1-800-701-0710

## NEW YORK – Medicaid

Website: [health.ny.gov/health\\_care/medicaid](https://health.ny.gov/health_care/medicaid)

Phone: 1-800-541-2831

## NORTH CAROLINA – Medicaid

Website: [medicaid.ncdhhs.gov](https://medicaid.ncdhhs.gov)

Phone: 919-855-4100

## NORTH DAKOTA – Medicaid

Website: [nd.gov/dhs/services/medicalserv/medicaid](https://nd.gov/dhs/services/medicalserv/medicaid)

Phone: 1-844-854-4825

## OKLAHOMA – Medicaid and CHIP

Website: [insureoklahoma.org](https://insureoklahoma.org)

Phone: 1-888-365-3742

## OREGON – Medicaid

Website: [healthcare.oregon.gov/pages/index.aspx](https://healthcare.oregon.gov/pages/index.aspx)

[oregonhealthcare.gov/index-es.html](https://oregonhealthcare.gov/index-es.html)

Phone: 1-800-699-9075

## PENNSYLVANIA – Medicaid

Website: [dhs.pa.gov/services/assistance/pages/hipp-program.aspx](https://dhs.pa.gov/services/assistance/pages/hipp-program.aspx)

Phone: 1-800-692-7462

## RHODE ISLAND – Medicaid & CHIP

Website: [eohhs.ri.gov](https://eohhs.ri.gov)

Phone: 855-697-4347, or 401-462-0311

(Direct Rlte Share Line)

## SOUTH CAROLINA – Medicaid

Website: [scdhhs.gov](https://scdhhs.gov)

Phone: 1-888-549-0820

## SOUTH DAKOTA – Medicaid

Website: [dss.sd.gov](https://dss.sd.gov)

Phone: 1-888-828-0059

## TEXAS – Medicaid

Website: [gethipptexas.com](https://gethipptexas.com)

Phone: 1-800-440-0493

## UTAH – Medicaid and CHIP

Medicaid Website: [medicaid.utah.gov](https://medicaid.utah.gov)

CHIP Website: [health.utah.gov/chip](https://health.utah.gov/chip)

Phone: 1-877-543-7669

## VERMONT – Medicaid

Website: [greenmountaincare.org](https://greenmountaincare.org)

Phone: 1-800-250-8427

## VIRGINIA – Medicaid and CHIP

Website: [coverva.org/en/famis-select](https://coverva.org/en/famis-select)

[coverva.org/en/hipp](https://coverva.org/en/hipp)

Phone: 1-800-432-5924

## WASHINGTON – Medicaid

Website: [hca.wa.gov](https://hca.wa.gov)

Phone: 1-800-562-3022

## WEST VIRGINIA – Medicaid

Website: [dhhr.wv.gov/bms](https://dhhr.wv.gov/bms)

[mywvhipp.com](https://mywvhipp.com)

Medicaid Phone: 304-558-1700

CHIP Toll-free phone: 1-855-699- 8447

## WISCONSIN – Medicaid and CHIP

Website: [dhs.wisconsin.gov/badgercareplus/p-10095.htm](https://dhs.wisconsin.gov/badgercareplus/p-10095.htm)

Phone: 1-800-362-3002

## WYOMING – Medicaid

Website: [health.wyo.gov/healthcarefin/](https://health.wyo.gov/healthcarefin/)

[medicaid/programs-and-eligibility](https://medicaid/programs-and-eligibility)

Phone: 1-800-251-1269

To see if any other states have added a premium assistance program since January 31, 2022, or for more information on special enrollment rights, contact either:

U.S. Department of Labor Services

Employee Benefits Security

Administration

[dol.gov/agencies/ebsa](https://dol.gov/agencies/ebsa)

866-444-3272

U.S. Department of Health and Human

Services

Centers for Medicare & Medicaid Services

[cms.hhs.gov](https://cms.hhs.gov)

877-267-2323, Menu Option 4, Ext. 61565

## Paperwork Reduction Act Statement

According to the Paperwork Reduction Act of 1995 (Pub. L. 104-13) (PRA), no persons are required to respond to a collection of information unless such collection displays a valid Office of Management and Budget (OMB) control number. The Department notes that a Federal agency cannot conduct or sponsor a collection of information unless it is approved by OMB under the PRA, and displays a currently valid OMB control number, and the public is not required to respond to a collection of information unless it displays a currently valid OMB control number. See 44 U.S.C. 3507. Also, notwithstanding any other provisions of law, no person shall be subject to penalty for failing to comply with a collection of information if the collection of information does not display a currently valid OMB control number. See 44 U.S.C. 3512.

The public reporting burden for this collection of information is estimated to average approximately seven minutes per respondent. Interested parties are encouraged to send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Labor, Employee Benefits Security Administration, Office of Policy and Research, Attention: PRA Clearance Officer, 200 Constitution Avenue, N.W., Room N-5718, Washington, DC 20210 or email [ebsa.opr@dol.gov](mailto:ebsa.opr@dol.gov) and reference the OMB Control Number 1210-0137.

OMB Control Number 1210-0137 (expires 1/31/2023)

## New Health Insurance Marketplace Coverage Options and Your Health Coverage

Form Approved

OMB No. 1210-0149

(expires 6-30-2023)

### PART A: General Information

When key parts of the health care law take effect in 2014, there will be a new way to buy health insurance: the Health Insurance Marketplace. To assist you as you evaluate options for you and your family, this notice provides some basic information about the new Marketplace and employment-based health coverage offered by your employer.

## What is the Health Insurance Marketplace?

The Marketplace is designed to help you find health insurance that meets your needs and fits your budget. The Marketplace offers "one-stop shopping" to find and compare private health insurance options. You may also be eligible for a new kind of tax credit that lowers your monthly premium right away. Open enrollment for health insurance coverage through the Marketplace begins in October 2013 for coverage starting as early as January 1, 2014.

## Can I Save Money on my Health Insurance Premiums in the Marketplace?

You may qualify to save money and lower your monthly premium, but only if your employer does not offer coverage, or offers coverage that doesn't meet certain standards. The savings on your premium that you're eligible for depends on your household income.

## Does Employer Health Coverage Affect Eligibility for Premium Savings through the Marketplace?

Yes. If you have an offer of health coverage from your employer that meets certain standards, you will not be eligible for a tax credit through the Marketplace and may wish to enroll in your employer's health plan. However, you may be eligible for a tax credit that lowers your monthly premium, or a reduction in certain cost-sharing if your employer does not offer coverage to you at all or does not offer coverage that meets certain standards. If the cost of a plan from your employer that would cover you (and not any other members of your family) is more than 9.61% of your household income for the year, or if the coverage your employer provides does not meet the "minimum value" standard set by the Affordable Care Act, you may be eligible for a tax credit.<sup>1</sup>

Note: If you purchase a health plan through the Marketplace instead of accepting health coverage offered by your employer, then you may lose the employer contribution (if any) to the employer-offered coverage. Also, this employer contribution - as well as your employee contribution to employer-offered coverage - is often excluded from income for Federal and State income tax purposes. Your payments for coverage

through the Marketplace are made on an after-tax basis.

## How Can I Get More Information?

For more information about your coverage offered by your employer, please check your Summary Plan Description or contact: Insurance 800-521-2227

The Marketplace can help you evaluate your coverage options, including your eligibility for coverage through the Marketplace and its cost. Please visit [HealthCare.gov](http://HealthCare.gov) for more information, including an online application for health insurance coverage and contact information for a Health Insurance Marketplace in your area.

<sup>1</sup> An employer-sponsored health plan meets the "minimum value standard" if the plan's share of the total allowed benefit costs covered by the plan is no less than 60 percent of such costs.

## PART B: Information About Health Coverage Offered by Your Employer

This section contains information about any health coverage offered by your employer. If you decide to complete an application for coverage in the Marketplace, you will be asked to provide this information. This information is numbered to correspond to the Marketplace application.

Employer Name: Apex Capital Corp  
Employer Identification Number (EIN): 20-3491179  
Employer Phone Number: (817) 665-2558  
Employer Address: 6000 Western Place Ste. 1000, Fort Worth TX 76107  
Contact About Coverage: Patty Fritz, Chief HR Officer  
Email Address: [patty.fritz@apexcapitalcorp.com](mailto:patty.fritz@apexcapitalcorp.com)

Here is some basic information about health coverage offered by this employer:

- > As your employer, we offer a health plan to:
- > Some employees. Eligible employees are full-time employees and employees who work an average of 30 hours per week.
- > With respect to dependents:
- > We do offer coverage. Eligible dependents are spouses/domestic partners and children.

This coverage meets the minimum value standard, and the cost of this coverage to you is intended to be affordable, based on employee wages.

\*\* Even if your employer intends your coverage to be affordable, you may still be eligible for a premium discount through the Marketplace. The Marketplace will use your household income, along with other factors, to determine whether you may be eligible for a premium discount. If, for example, your wages vary from week to week (perhaps you are an hourly employee or you work on a commission basis), if you are newly employed mid-year, or if you have other income losses, you may still qualify for a premium discount.

If you decide to shop for coverage in the Marketplace, [HealthCare.gov](http://HealthCare.gov) will guide you through the process. Here's the employer information you'll enter when you visit [HealthCare.gov](http://HealthCare.gov) to find out if you can get a tax credit to lower your monthly premiums

## Notice of Availability of HIPAA Privacy Notice

Under the Health Insurance Portability and Accountability Act (HIPAA) health plans are required to provide covered individuals with a Privacy Notice that describes, among other things, the uses and disclosures of protected health information that may be received by the plans, your rights regarding that information and the plan's responsibilities.

The [ABC, Inc. Group Health Plan] (Plan) maintains a Notice of Privacy Practices that provides information to individuals whose protected health information (PHI) will be used or maintained by the Plan. If you would like a copy of the Plan's Notice of Privacy Practices, please contact:

## Please contact us for more information:

Privacy Officer

## For more information about HIPAA or to file a complaint:

The U.S. Department of Health & Human Services  
Office for Civil Rights  
200 Independence Avenue, S.W.  
Washington, D.C. 20201  
(202) 619-0257  
Toll Free: 1-877-696-6775

# NOTICES

## Apex Capital's Pledge to You

This notice is intended to inform you of the privacy practices followed by the Apex Capital Medical Plans (the Plan) and the Plan's legal obligations regarding your protected health information under the Health Insurance Portability and Accountability Act of 1996 (HIPAA). The notice also explains the privacy rights you and your family members have as participants of the Plan.

The Plan may need access to your protected health information in order to provide payment for health services and perform plan administrative functions. We want to assure the participants covered under the Plan that we (Apex Capital) and the Claims Administrator (BCBSTX) comply with federal privacy laws and respect your right to privacy. Apex Capital requires all members of our workforce and third parties that are provided access to protected health information to comply with the privacy practices outlined below.

## Protected Health Information

Your protected health information is protected by the HIPAA Privacy Rule. Generally, protected health information is information that identifies an individual created or received by a health care provider, health plan or an employer on behalf of a group health plan that relates to physical or mental health conditions, provision of health care, or payment for health care, whether past, present or future.

## How We May Use Your Protected Health Information

Under the HIPAA Privacy Rule, Apex Capital or BCBSTX may use or disclose your protected health information for certain purposes without your permission. This section describes the ways that your protected health information may be used or disclosed.

**Payment.** Your protected health information may be used or disclosed without your written authorization in order to determine eligibility for benefits, seek reimbursement from a third party or the Plan, or coordinate benefits with another health plan under which you are covered. For example, a health care provider that provided treatment to you will provide BCBSTX with your health information,

who then uses that information in order to determine whether those services are eligible for payment under our group health plan.

**Health Care Operations.** BCBSTX may use and disclose your protected health information in order to perform plan administration functions such as quality assurance activities, resolution of internal grievances, and evaluating plan performance. Also, Apex Capital, reviews claims experience in order to understand participant utilization and to make plan design changes that are intended to control health care costs.

However, BCBSTX is prohibited from using or disclosing protected health information that is genetic information for their underwriting purposes.

**Treatment.** Although the law allows use and disclosure of your protected health information for purposes of treatment, the Plan generally does not need to disclose your information for treatment purposes. Your physician or health care provider is required to provide you with an explanation of how they use and share your health information for purposes of treatment, payment, and health care operations.

As permitted or required by law. Your protected health information may also be used or disclosed without your written authorization for other reasons as permitted by law. BCBSTX is permitted by law to share information, subject to certain requirements, in order to communicate information on health-related benefits or services that may be of interest to you, respond to a court order, or provide information to further public health activities (e.g., preventing the spread of disease) without your written authorization. The Plan is also permitted to share protected health information during a corporate restructuring such as a merger, sale, or acquisition. The Plan will also disclose health information about you when required by law, for example, in order to prevent serious harm to you or others.

**Pursuant to your Authorization.** When required by law, the Plan will ask for your written authorization before using or disclosing your protected health information. Uses and disclosures not described in this notice will only be made with your written authorization. Subject to some limited exceptions, your written authorization is required for the sale of protected health information and for the use or disclosure of protected health information for marketing purposes. If you choose to sign an authorization to

disclose information, you can later revoke that authorization to prevent any future uses or disclosures.

**To Business Associates.** Apex Capital may enter into contracts with entities known as Business Associates that provide services to or perform functions on behalf of the Plan. The Plan may disclose protected health information to Business Associates once they have agreed in writing to safeguard the protected health information. For example, the Plan may disclose your protected health information to a Business Associate to administer claims. Business Associates are also required by law to protect protected health information.

**To the Plan Sponsor.** BCBSTX may disclose protected health information to certain employees of Apex Capital for the purpose of administering the Plan. These employees will use or disclose the protected health information only as necessary to perform plan administration functions or as otherwise required by HIPAA, unless you have authorized additional disclosures. Your protected health information cannot be used for employment purposes without your specific authorization.

## Your Rights

**Right to Inspect and Copy.** In most cases, you have the right to inspect and copy the protected health information that is maintained about you. If you request copies, BCBSTX and/or Apex Capital may charge you a reasonable fee to cover the costs of copying, mailing, or other expenses associated with your request. Your request to inspect or review your health information must be submitted in writing to the person listed below. In some circumstances, your request to inspect and copy your health information may be denied. To the extent your information is held in an electronic health record, you may be able to receive the information in an electronic format.

**Right to Amend.** If you believe that information within your records is incorrect or if important information is missing, you have the right to request that it be corrected the existing information or add the missing information. Your request to amend your health information must be submitted in writing to the person listed below. In some circumstances, we may deny your request to amend your health information may be denied. If your request is denied, you may file a statement of disagreement with Apex Capital and/or BCBSTX for

inclusion in any future disclosures of the disputed information.

**Right to an Accounting of Disclosures.**

You have the right to receive an accounting of certain disclosures of your protected health information. The accounting will not include disclosures that were made (1) for purposes of treatment, payment or health care operations; (2) to you; (3) pursuant to your authorization; (4) to your friends or family in your presence or because of an emergency; (5) for national security purposes; or (6) incidental to otherwise permissible disclosures.

Your request to for an accounting must be submitted in writing to the person listed below. You may request an accounting of disclosures made within the last six years. You may request one accounting free of charge within a 12-month period.

**Right to Request Restrictions.** You have the right to request that Apex Capital and BCBSTX not use or disclose information for treatment, payment, or other administrative purposes except when specifically authorized by you, when required by law, or in emergency circumstances. You also have the right to request that Apex Capital and BCBSTX limit the protected health information that is disclosed to someone involved in your care or the payment for your care, such as a family member or friend. Your request for restrictions must be submitted in writing to the person listed below. Your request will be considered, but in most cases Apex Capital and BCBSTX are not legally obligated to agree to those restrictions.

**Right to Request Confidential Communications.** You have the right to receive confidential communications containing your health information. Your request for restrictions must be submitted in writing to the person listed below. BCBSTX is required to accommodate reasonable requests. For example, you may ask that BCBSTX contact you at your place of employment or send communications regarding treatment to an alternate address.

**Right to be Notified of a Breach.** You have the right to be notified in the event that Apex Capital or BCBSTX (or one of our Business Associates) discover a breach of your unsecured protected health information. Notice of any such breach will be made in accordance with federal requirements.

**Right to Receive a Paper Copy of this**

**Notice.** If you have agreed to accept this notice electronically, you also have a right to obtain a paper copy of this notice upon request. To obtain a paper copy of this notice, please contact the person listed below.

## Our Legal Responsibilities

Apex Capital and BCBSTX are required by law to maintain the privacy of your protected health information, provide you with this notice about our legal duties and privacy practices with respect to protected health information and notify affected individuals following a breach of unsecured protected health information.

Policies may change at any time and reserve the right to make the change effective for all protective health information that we maintain. In the event of a significant change in the policies, Apex Capital will provide you with a revised copy of this notice. You can also request a copy of our notice at any time. For more information about Apex Capital's privacy practices, contact the person listed below.

If you have any questions or complaints, please contact:

**Patty Fritz, Chief People Officer**

**Apex Capital Corp**

**6000 Western Place, Suite 1000, Fort Worth, TX 76107**

**817.665.2558 or [patty.fritz@apexcapitalcorp.com](mailto:patty.fritz@apexcapitalcorp.com)**

## Complaints

If you are concerned that your privacy rights have been violated, or you disagree with a decision made about access to your records, you may contact the person listed above. You also may send a written complaint to the U.S. Department of Health and Human Services — Office of Civil Rights. The person listed above can provide you with the appropriate address upon request or you may visit [www.hhs.gov/ocr](http://www.hhs.gov/ocr) for further information. You will not be penalized or retaliated against for filing a complaint with the Office of Civil Rights, with us, or with BCBSTX.

This form does not constitute legal advice and is provided "as is." This form is based upon current federal law and is subject to change based upon changes in federal law or subsequent interpretive guidance. This form must be modified to reflect the user's privacy practices and its state law where the state law is more stringent.

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